



Runway Fest 2017

Dear Potential Vendor:

Dayton-Wright Brothers Airport is hosting the 6th Annual Runway Fest on August 11, 2017. Last year, Runway Fest proved to be an overwhelming success with 5,000+ people attending, great food, fantastic entertainment and top-notch fireworks.

Runway Fest 2017 will offer many of the same wonderful activities as last year, but will include improved parking, and a wider variety of food vendors. Runway Fest is promoted as a community-wide event and advertisements and articles will be placed in local newspapers. Flyers will be placed throughout the local area in stores and businesses. There will also be publicity through electronic billboards, strategically located banners, participating organization websites, and social media.

We hope you will be able to join us for this one of a kind community event. For information regarding the vendor application process, please see the attached forms. Thank you so much for your consideration and we look forward to seeing you at Dayton-Wright Brothers Airport for the 6th Annual Runway Fest! If you have any questions, please feel free to call Brandon Ellis at 937-454-8230.

Sincerely,

Runway Fest Committee

Runway Fest 2017

The 6th Annual Runway Fest will be held at Dayton-Wright Brothers Airport on Friday, August 11, 2017 from 6:00 PM – 10:00 PM.

If you are interested in taking part in this event as a vendor or expo participant, please read the following information, complete the enclosed application, and return it along with proof of insurance to:

Brandon Ellis
3848 Wright Drive
Vandalia, Ohio 45377

HOURS: Friday, August 11, 2017 6:00 PM – 10:00 PM

SPACE: Vendor spaces are outdoors and the size of each space is 15' x 15'. Expo spaces are indoors and the size is 6' x 4'.

COST:

\$0 – Expo Participants (no sales allowed at expo booths)

\$50 – Craft and other vendors

\$175 – Food Vendors (Invoices for payment of fees will be sent to approved Vendors)

SET-UP: Friday, August 11, 1:00 PM- 3:00 PM

DEADLINE: Deadline for applications is July 1, 2017 (no refunds for cancellations will be given after deadline date)

NOTICE: Vendors are responsible for erecting their own booth or tent, displays, equipment, etc. A limited number of tables and chairs are available to expo participants on a first-come, first-serve basis. There are no refunds or cancellations after July, 1 2017. Vendor booths and equipment must remain set up for the entire operating time of the festival. The Runway Fest committee reserves the right to remove any vendor, exhibitor, or exhibit or any part thereof whose conduct or content is not deemed acceptable.

INFORMATION: Brandon Ellis 937-454-8230
Email: bellis@flydayton.com

Runway Fest 2017 Vendor and Expo Application

Friday, August 11, 2017 / 6:00 PM – 10:00 PM

Name of Organization, Group, Business or Individual

Street Address City State Zip

Telephone (Primary)

Telephone (Alternate)

Email

Description of Food / Craft / Display Items:

Please supply you own power if possible.
As we increase in size, we are unable to supply for everyone.

Please return completed application to:

bellis@flydayton.com or

Brandon Ellis

3848 Wright Drive

Vandalia, OH 45377

DO NOT SEND PAYMENT WITH APPLICATION

HOLD HARMLESS AGREEMENT

Exhibitor releases and holds harmless the facility that is being used, sponsors, owners, managers, agents, servants and employees of all participating organizations from all responsibility, personal liability, loss or damage, theft, fire, loss of life, personal injury and/or damage to property that may arise or occur to exhibitor, his employees, agents, servants, associates, goods, property or the public and from any conditions whatsoever that may arise while the premises are in use, during show hours or when closed after show hours. We reserve the right to remove exhibitor and exhibits whose conduct or content is not acceptable. Misrepresentation on the part of the exhibitor in any form will result in cancellation of space and total loss of fee. Entry constitutes an agreement that the exhibitor and his representatives take no legal action against any of the above.

Signature of Exhibitor: _____